

Employee Educational Opportunities & Night School News
Class Schedule for June 19 - August 21, 2023



Summer 2023

"Take that step to change
your life. Your future self
IS WAITING."



Roger Lee
Application Deadline: May 22, 2023

Summer Term 2023

Night School

Application Deadline: May 22, 2023

Classes Begin: June 19, 2023

Classes End: August 21, 2023

Class Locations: B610, B1728, B1919, B79, B903, and NetCenter: Suite 130 (NPD Training) and Suite 195 (Technical Learning Ctr.)

Minimum Required Enrollment: 10 students are **REQUIRED** to schedule a course

Classes Meet: Monday & Wednesday, Tuesday & Thursday, one night per week, or Saturdays

Class Hours: Math daytime classes are 12:00-2:30pm. Night Math Classes are 4:15-6:45pm. Trades and computer classes are 4:30-7:00pm one night per week. Mechanical Drawing weekend class will be 8:00am-1:00pm Saturday mornings.

Course Length: Courses are 9 weeks, Shipyard Operations is 10 weeks long.

Cost: No tuition fee for Night School classes. **Books are the only cost to employees.** A certificate is awarded upon successful completion of a course. **VPCC** classes require a tuition fee unless otherwise specified.

Application: Available on the [Night School page](#) of the www.as.edu website

Return completed application by email to the Night School Administrator, Sherry Morgan. Email contact information for Sherry Morgan is present on the application form.

Course Announcements: Class confirmation will be sent via **email** no later than 2 weeks before class begins.

For Further Information: Visit the [Night School Website](#) or contact Sherry Morgan at 757-688-8608.

APPRENTICE APPLICATION CREDIT COURSES: These courses are designed to help fulfill application requirements for consideration for entry into The Apprentice School. We must have enough students to hold the class (10).



BASIC SKILLS

Algebra I, Part A (45 Hours)

T TH 4:15 - 6:45 PM

S. Martin

A-SCH, BLDG. 1919

Algebra I, Part B (45 hours)

Prerequisite: Algebra I, Part A

M W 4:15 - 6:45 PM

E. Oliver

A-SCH, BLDG. 1919

Algebra II, Part B (45 hours)

Prerequisite: Algebra I, Part A and B

T TH 12:00—2:30 PM

S. Krist

A-SCH, BLDG 1919

Algebra II, Part A (45 hours)

Prerequisite: Algebra I,

M W 4:15- 6:45 PM

K. Gryn

A-SCH, BLDG 1919

Algebra II, Part B (45 hours)

Prerequisite: Algebra II, Part A

M W 4:15 - 6:45 PM

E. Dickens

A-SCH, BLDG. 1919

Mechanical Drawing I - II (Each part is 45 hours, meets two nights per week)

Prerequisite: Be able to use a 12-inch ruler graduated in 1/16inch increments; knowledge of basic geometry

T TH 4:15 - 6:45 PM

C. Blake

A-SCH, BLDG. 1919

SAT 8:00 AM- 1:00 PM

C. Blake

A-SCH, BLDG. 1919

COMPUTER RELATED COURSES

AutoCAD 2022 – Introductory (22.5 hours)

T 4:30 - 7:00 PM

P. Burgener

A-SCH, BLDG. 1919

AutoCAD 2022 – Intermediate (22.5 hours)

TH 4:30 - 7:00 PM

P. Burgener

A-SCH, BLDG. 1919

VIRGINIA PENINSULA COMMUNITY COLLEGE (VPCC) CERTIFICATE PROGRAMS

VPCC tuition and fees are applied to all VPCC Certificate Program Courses. Student is responsible for submitting grades and book receipts. ***DEADLINE for enrollment and release forms will be June 7, 2023 by 4:00pm.***

FUNDAMENTALS OF ORGANIZATIONAL LEADERSHIP CAREER STUDIES CERTIFICATE PROGRAM (3 Credits Each)

BUS 117 Principles of Leadership

PHI 220 Ethics

BUS 205 Human Resource Management

CST 100 Public Speaking

BUS 200 Principles Of Management

BUS 200 Principles Of Management

SUPERVISION CAREER STUDIES CERTIFICATE PROGRAM (3 Credits Each)

BUS 204 Project Management

BUS 205 Human Resource Management

BUS 111 Principles Of Supervision

BUS 201 Organizational Behavior

CST 100 Public Speaking

BUSINESS MANAGEMENT CERTIFICATE PROGRAM (3 Credits Each)

ECO 202 Principles of Microeconomics

ENG 111 College Composition 1

ENG 113 College Composition 2

ACC 211 Principles of Accounting 1

ACC 212 Principles of Accounting 2

BUS 204 Project Management

BUS 200 Principles Of Management

BUS 205 Human Resource Management

BUS 201 Organizational Behavior

PHI 220 Ethics

Did you know.....?

You **MUST** apply for graduation after completing course requirements to receive your VPCC Certificates. However, there is **NO OBLIGATION** for you to participate in the formal Graduation Ceremony held annually in May.

Graduation application deadlines are as follows:

Summer 2023 Deadline-June 1

Fall 2023 Deadline-October 1

Spring 2023 Deadline-March 1

Upon approval for graduation, VPCC will notify you via your VPCC e-mail address. If you have any questions please contact Graduation Specialist Carmen Charland at 757-825-2846 or CharlandC@vpcc.edu.



VIRGINIA PENINSULA COMMUNITY COLLEGE

VIRGINIA PENINSULA COMMUNITY COLLEGE (VPCC) CERTIFICATE PROGRAMS REGISTRATION, COURSE ENROLLMENT, & EDASSIST PROCESS:

*A Night School application should be submitted to request a seat in your desired class.
After your request has been processed, you will receive an email notification to confirm the class.*

*The email notification is **not** an enrollment notice.*

*All applicants (new or continuing students) must register as an official student at VPCC (can be done at www.vpcc.edu/apply). After registering with VPCC, notify the Night School Administrator, Sherry Morgan. She will then email the enrollment form and release form with a return deadline of **June 7, 2023**. The enrollment form and release form must contain your VPCC student ID number.*

(If you have previously been a VPCC student but have not attended for two terms, you must re-register.)

Begin your EdAssist (Bright Horizons) process to pay for your VPCC class(es). This process requires submission of:

- *Education Assistance Goal, Application (must be completed & submitted in EdAssist)*
- *Request disbursement for class(es) applied for.*

The Night School Administrator will send out a notification when it's time to process, after classes have been verified. (Making it with the minimum 10 students required).

Graduation and document requests must be submitted within 60 days of course completion. This can be done on the VPCC website.

Didn't Finish High School?

FREE TO ALL NNS EMPLOYEES

General Educational Development Certificate (GED)

The GED Test is a four subject online test.

Graduates are awarded a CERTIFICATE of high school equivalency

National External Diploma Program (NEDP)

The NEDP is a self-paced, web-based program.

The program offers flexibility to earn your high school diploma even if you are employed full time.

Adult Education Classes:

Math Assistance

Adult Basic Education

GED Exam Prep

English as a Second Language (ESL)

A caring teacher is ready to help you!

Just one call can get you on road to a better future!

Whether you are 18 or 55, **you can** get a high school diploma (GED). Our trained staff provides individualized tutoring in the areas of reading, writing and math. For more information, or to schedule an appointment, please contact: **Peninsula Regional education Program website at—<http://www.peninsulaed.com>** To schedule an evaluation and start this next chapter of your life.

Imagine the pride and self-confidence you'll feel when you reach your goal!

Do it for your FAMILY...

Do it for YOURSELF!