

Process for Internal Candidates to Create Internal Profile:

Login to any computer or mobile device with a web browser and go to the following link <https://myapps.microsoft.com/>

You will need your MyID (not your pern). You will get a log in screen pop up and your username will be YourMyIDhere@cloud.hii-nns.com

If this is your first time logging into the system since onboarding, a temporary user password may be required.

Your temporary password is a 15- character combination of three (3) items as follows:

‘Nns + Last 4 PERNR no. + Date of birth MMDDYYYY’ written together

Example password would be Nns941612291967

If this temp password works, it will immediately ask you to create a new password and then set up methods to retrieve it if you ever get locked out of your account.

If your temp password does not work and you don't know your password, contact the help desk and ask for an Azure password reset from IDENTITY ACCESS MGMT team.

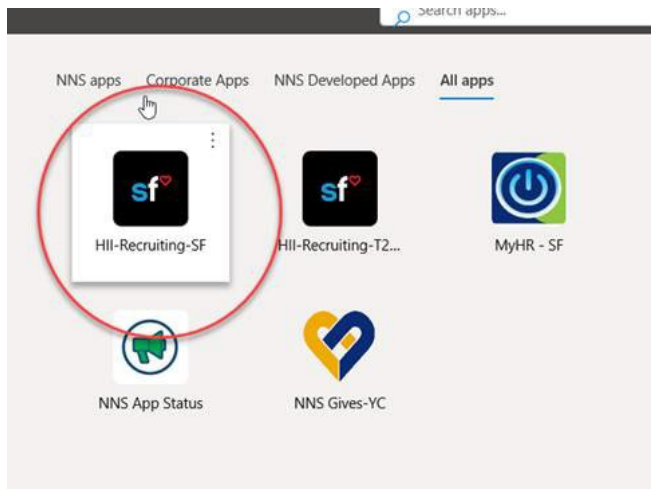
Call 757-688-4357 (8-HELP) or Toll Free in the USA @ 800-538-1123

Once you login -

1. You will supply an email address during the setup process for password reset. Preferably a non NNS email address.
2. You will supply a telephone number or cell number for password reset. Preferably a cell phone, does not have to be an NNS number.

You will supply answers to security questions for passwords reset.

The App window will open, click on the HII- Recruiting-SF App below in the all Apps area.



Click the careers tile, then My Candidate Profile and fill in all your info including personal email, state, country, phone, etc.

Before you save, click the privacy agreement just above work history and accept.

Then go over to search and apply. Good Luck!